



Oso	Urs
Bär	Ours
Björn	МедВедь
Orso	Бса
Bjørn	Medved
Samxe	Beer
熊	Shash
熊	Bèruang
Bhalou	Karhu
Ἄρκτος	Bear

## INTERNATIONAL ASSOCIATION FOR BEAR RESEARCH AND MANAGEMENT

### RESEARCH & CONSERVATION GRANT APPLICATION FORM

**Application Deadline: Midnight of December 1 (Italy)**

#### **Application Requirements:**

- Application packet, including letters of reference should be sent electronically to Committee Chair by midnight, December 1, local Italy time..
- All proposals should be submitted electronically; for special cases, please contact the committee Chair.
- Applications should be formatted in MS Word (no embedded images) or Adobe PDF (embedded images permitted).
- Proposals may be submitted at any time during the year, but will not be reviewed until the next December 1 review period.
- Applicants will receive notice of application status by mid-March.

Applications packets (including references) should be sent electronically to Dr. Paolo Ciucci at [paolo.ciucci@uniroma1.it](mailto:paolo.ciucci@uniroma1.it).

**IBA MEMBERSHIP:** Non-members can apply for IBA grants, but, if successful, applicants must become members in order to receive funds. To learn more about IBA membership, [click here>>>](#)

#### **REQUIRED MATERIALS TO INCLUDE IN APPLICATION PACKET:**

##### **1. Title Page**

- **Project Title**
- **Applicant Information:** Names, titles (positions), addresses, agency affiliations, and phone numbers of persons who are principal investigators, cooperators or co-investigators, project supervisors, or clients of products or information being produced.
- **Proposal Summary (300 word limit):** Species, study area, project type

(research, species inventory, student stipend or fellowship, information/education, publication financing, facility development, etc.), and prior work accomplished.

## 2. Proposal Body (up to 4 pages)

- **Project Objectives:** Describe objectives that will be accomplished with requested funds. If pertinent, also describe objectives of larger project of which the proposed project is a component.
- **Project Justification:** Why project is valuable, history of the management or conservation issue, who requires the information/product and how it will be used. If the proposal is designed to address a conservation issue identified by the Bear Specialist Group or an appropriate Expert Team, indicate this here.
- **Project Methods:** Describe how requested funds will be used to accomplish objectives **Summary Budget Table (see below):** Amount requested from IBA, year(s) for amount requested, and matching funds. Follow the pattern of the table below. The usual maximum support is US \$10,000. in any year and US \$15,000. in any three-year period. The minimum proposal amount considered is US \$500.
- **Additional Comments:** Optional section for additional items you think will help the review committee evaluate your proposal. Geographic coordinates are often very helpful.
- **Completion schedule and proposed products:** Be specific about months in which products will be accomplished, when progress reports will be submitted to the IBA, and when funds from the IBA need to be received.

## 3. Other attachments as needed

- **References:** Letters from 3 professional references should be emailed to the committee chairperson. Please include NAME OF APPLICANT at the top of each reference letter.
- **Curriculum Vitae:** Applicants should include a C.V. that summarizes the individual's education and professional experience.
- **Detailed Budget Tables (see below):** Should illustrate how funding will be allocated.
- **Non-monetary or "in-kind" contributions table (see below):** Type of contribution, amount or value, source

**PAGE LIMITS:** Proposal body (the main part) - 4 pages maximum, including the summary budget.

**SUMMARY BUDGET TABLE:**

<b>BUDGET SUMMARY</b>		
YEAR	AMOUNT REQUESTED	MATCHING FUNDS
2014		
2015		
2016		

**DETAILED BUDGET TABLE:**

Categories*	Requested from IBA	Requested from		Requested from	
	Requested	Requested	Received or committed	Requested	Received or committed
Personal services/wages					
Equipment (durable cost >\$500 USD)					
Supplies and expenses					
Travel					
Data analysis					
Publication costs					
Other (specify)					
<b>TOTALS</b>					

*\*The IBA grants are comparatively small, and the organization’s fund for grants is limited. Consequently, IBA policy is to not pay indirect or overhead costs. Please include as many of the legitimate project costs as possible in the budget. A copy of the IBA policy letter regarding overhead for those who may need it is available on the Application Process Grants web page.*

**IN-KIND CONTRIBUTIONS TABLE:**

<b>NON-MONETARY OR “IN-KIND” CONTRIBUTIONS</b>				
Type of contribution	Amount or value	Source	Requested	Committed